



## COTTONWOOD HEIGHTS PLANNING COMMISSION MEETING AGENDA

Notice is hereby given that the Cottonwood Heights Planning Commission will hold a **Training Session** (suite 250 City Council Conference Room) beginning at **5:00 p.m.**, a **Work Session Meeting** (suite 300 Council Chambers) beginning at **6:00 p.m.** and a **Business Meeting** beginning at **6:30 p.m. on Wednesday, July 18, 2012**, located at 1265 E. Fort Union Blvd., Cottonwood Heights City, Utah.

### **5:00 p.m. TRAINING SESSION (suite 250)**

- 1.0 **The Planning Commission and Board of Adjustment will meet and receive training on responsibilities and the legal requirements and restraints of the Planning Commission and Board of Adjustment under the Open and Public Meetings Act (UCA 52-4-101 et seq.) and the Municipal Officers' and Employees' Ethics Act (UCA 10-3-1301 et seq.).**  
*(City Staff will provide training for the Planning Commission and Board of Adjustment on responsibilities and the legal requirements and restraints of the PC and BOA.)*

### **2.0 ADJOURNMENT**

### **6:00 p.m. WORK SESSION (suite 300)**

- 1.0 **Review Business Meeting Agenda**  
*(The Commission will review and discuss a proposal from Castlewood Homes for final approval of a four lot subdivision located at 7061 South 1700 East.)*
- 2.0 **Discuss Status of Other Pending Matters**  
*(The Commission may discuss the status of other pending applications and matters before the Commission and new applications and matters to be considered by the Commission in the future.)*

### **6:30 p.m. BUSINESS MEETING (suite 300)**

- 1.0 **WELCOME/ACKNOWLEDGEMENTS** – Commissioner Bolyard
- 2.0 **CITIZEN COMMENTS**  
*(Please note: In order to be considerate of everyone attending the meeting and to more closely follow the published agenda times, public comments will be limited to three minutes per person per item. A spokesperson who has been asked by a group to summarize their concerns will be allowed five minutes to speak. Comments which cannot be made within these limits should be submitted in writing to the City Planner prior to noon the day before the meeting)*
- 3.0 **DISCUSSION ITEMS**
- 3.1 **(Project #SD 12-003) Discussion on a proposal from Castlewood Homes for final approval of a four lot subdivision located at 7061 South 1700 East.**  
*(The commission will discuss a proposal from Castlewood Homes for final approval of a four lot subdivision located at 7061 South 1700 East.)*
- 4.0 **ACTION ITEMS**
- 4.1 **(Project #SD 12-003) Action on a proposal from Castlewood Homes for final approval of a four lot subdivision located at 7061 South 1700 East.**  
*(The commission will take action on a proposal from Castlewood Homes for final approval of a four lot subdivision located at 7061 South 1700 East.)*
- 4.2 **Approval of June 6, 2012 Minutes.**
- 5.0 **ADJOURNMENT**

*On Thursday, July 12, 2012, at 3:00 p.m. a copy of the foregoing notice was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City by the Office of the City Recorder. The Agenda was also posted on the City's website at [www.cottonwoodheights.utah.gov](http://www.cottonwoodheights.utah.gov) and the State Public Meeting Notice website at <http://pmn.utah.gov>*

*DATED THIS 12th DAY OF JULY*

*Kory Solorio, Deputy City Recorder*

*Planning Commissioners may participate in the meeting via telephonic communication. If a Commissioner does participate via telephonic communication, the Commissioner will be on speakerphone. The speakerphone will be amplified so that the other Commissioners and all other persons present in the Council Chambers or Conference Room will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify Kory Solorio at (801)944-7020 at least 24 hours prior to the meeting. If you would like to submit written comments on any agenda item they should be received by the Planning Division no later than Tuesday at noon. Comments can be emailed to [bberndt@ch.utah.gov](mailto:bberndt@ch.utah.gov).*